THE COTTON CORPORATION OF INDIA LTD.
BRANCH OFFICE : ADILABAD

REF:CCI/ADL/Mktg.-Cotton seed/Transp/2024-25/ 9th November, 2024

SHORT TERM TENDER NOTICE FOR TRANSPORTATION OF COTTON SEED

Sealed Tenders are invited from reputed transporters for Transportation of Cotton seed from Pressing Factories located at various centres of following districts :

Sr. No.	Name of District
1.	Adilabad
2.	Nirmal
3.	Kumrambheem (Asifabad)
4.	Manchirial
5.	Kamareddy

Tender form along with terms & conditions can be had from this office on payment of Rs.118/-(Rupees one hundred eighteen only) including GST for each form during working hours on any working day upto **12:00 hrs on 20.11.2024** or can also be downloaded from the Corporation's website www.cotcorp.org.in and/or www.eprocure.gov.in. Those who are **downloading the tender forms from the website** shall have to pay Rs.118/-(Rupees one hundred and eighteen only, including GST) by D.D/PO. in favour of " The Cotton Corporation of India Limited, payable at Adilabad. The tender fee alongwith EMD amount of Rs.50000/- can be paid by using Electronic Fund Transfer / Digital mode of payment such as BHIM, UPI and RTGS / NEFT. Electronic Fund Transfer will be valid subject to confirmation of realization should reach on or before **20.11.2024 up to 03.00 hrs.** The tender form duly completed in all respects alongwith EMD of Rs. 50000/- for **each centre separately** for Transportation of Seed in sealed cover superscribed as "**Tender for Transportation of Cotton seeds for 2024-25**" addressed to the Dy. General Manager, should reach to the above address on or before **20.11.2024 at 03:00 hrs**. Tenders received within stipulated time will be opened **on the same day on 20.11.2024 at 03:30 hrs** in the presence of tenderers who may wish to remain present. MSE firms are exempted from tender fees and EMD on production of valid MSE certificate. However, security deposit of Rs.50000/- for **each center separately** has to be deposited in branch office by successful bidder before signing of agreement.

Dy. General Manager

TERMS AND CONDITIONS

1. Tenders should be submitted in the prescribed format in form of “Bid-I and Bid-II”. The transporters should submit these two bids in separate sealed envelope duly marked as “Bid-I (Technical) and Bid-II (Financial)” and then place the two sealed envelopes into one envelope duly sealed and superscribed as **“Tender for transportation of Cotton seed for the cotton season 2024-25”**. Bid–I should be submitted along with EMD, cost of tender & all other documents desired as per tender . Bid –II shall contain only financial bid.
2. The rate quoted should be on per quintal basis including Gunny bag cost, filling and stiching, loading, unloading and stacking charges, and all other expenses, inclusive of all taxes but excluding GST.
3. The contract will be effective till **30.09.2025** from the date of issue of the confirmation letter.
4. Once rates are finalized no escalation in the rates will be accepted during the contracted period for any reason and no extra charges will be paid by the Corporation on account of detention of the trucks.
5. The party has to enclose EMD of Rs.50000/-for each centre separately by way of D.D/P.O drawn(any nationalized bank/Scheduled bank) in favour of “THE COTTON CORPORATION OF INDIA LIMITED” payable at ‘**Adilabad**’ or by Electronic Fund Transfer/Digital mode of payment should be made such as BHIM, UPI, (UPI/BHIM-UPI QR Code) and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization” along with the tender.

   MSE firms are exempted for EMD on production of valid MSE certificates; however security deposit of Rs 50000/- for each center separately has to be deposited in branch office by successful bidders within 10 days of issuing the work order.

   No interest will be paid on EMD & Security Deposit. EMD & Security Deposit will be refunded after satisfactory completion of work.
6. Eligibility criteria for qualify :-
   I. The tenderer must pay the EMD amount as per tender terms by way of of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Adilabad or by way of Electronic Fund Transfer /Digital mode of payment through UPI/BHIM-UPI QR Code / RTGS / NEFT. The Electronic Fund transfer will be considered as valid on submission of proof of payment with tender and subject to confirmation of its’ realization in bank. MSE bidders are exempted from EMD on production of valid MSE certificate. However, security deposit of Rs 50,000/- for each center separately will have to be deposited in branch office by successful MSE bidders within 10 days of issuing the work order by way of demand draft/ Online payment.

   II. The tenderer must have PAN allotted by Income tax department. (Copy of same should be enclosed with tender document)
7. Tenders should be submitted strictly in the prescribed tender form which can be had from Branch Office during working hours on any working day by payment of Rs.118/-(Rupees one hundred and eighteen only inclusive of GST) each set upto 12:00 hrs on 20.11.2024. Those who are **downloading the tender forms from the website** shall have to pay Rs.118/-(Rupees one hundred and eighteen only inclusive of GST) by D.D/PO. infavour of “ The Cotton Corporation of India Limited,Adilabad” and submit the same to branch office along with tender form. MSE firms are exempted from tender fees on production of valid MSE certificate.

8. For Making Online payments bidders can deposit amount in below bank account details.

   Bank Name : **Bank of Baroda**
   Branch Name : **Adilabad**
   Account Number : **52050200001480**
   IFSC Code : **BARB0ADILAB**

9. Tenders should be submitted in sealed covers duly superscribing "Tender for Transportation of seed for 2024-25" addressed to Dy. General Manager, CCI, Adilabad or before 03:00 hrs on 20.11.2024 and the Tenders shall be opened on same day at 03:30 hrs before the tenderers who wish to remain present.
10. All columns in the tender form should be filled clearly and legibly. Tender form found incomplete in any respect is liable to be rejected.
11. Transporters having legal dispute continuing/ pending with the Cotton Corporation of India Limited as well dues payable by the Transporter is not eligible to participate.
12. Adequate vehicles should be placed on day to day basis according to corporation's requirement. Transporter should be able to place extra vehicles also, instantly in case of demand.
13. The transporter will have to transport the cotton seed within 24 hours from the intimation and in case of failure the corporation will arrange the work through other transporters at its discretion and the difference of rate/ loss/damage/overheads if any sustained will be recovered from the transporter and EMD/Security Deposit may also be forfeited.
14. The transporter will ensure proper safety of the goods being transported in good condition in neat and clean vehicle. In case of any incidents to or tendeing to lead to any loss or damage transporter will make it good to the corporation, as decided by the Corporation.
15. The transporter is responsible for any complication because of excess/ short loading.
16. The transit loss if any observed shall be recovered from the transporter.
17. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act 1961 and the GST Act 2017.
18. In transit the seed will have to be covered with tarpaulins and proper protection of stock should be taken by the Transporter.
19. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to seed should not be used.
20. If any damage caused due to transportation of seed, then the recovery will be made from concerned transporter as determined by the Corporation.
21. In case of any accident or eventuality during the transit the same should be informed to BRANCH OFFICE, ADILABAD / concerned center incharge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The transporter will be responsible for submitting copies of F.I.R. fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.

- The bills accompanied with gate pass, L.R.& E-way bill copy along with acknowledgment of goods received in good condition from concerned Godown In Charge and CWC/SWC/SOCIETY/ PRIVATE/AMC representative & other supporting documents duly acknowledged by Center In-Charge / Godown incharge should be submitted to Branch Office for settlement of bills.

- 10% amount of the bill will be deducted towards security deposit along with Income Tax and other taxes if any applicable from time to time.
- The bills submitted by the party shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, 10% security deposit etc. The security deposit may be released after satisfactory completion of work by Transporter or on expiry of contract and satisfactory completion of service whichever is earlier. However no interest will be paid on such security deposit.
- Satisfactory completion certificate to be obtained from concerned Center In Charge/ Godown Incharge.

22. The payment will be made through e payment (RTGS/NEFT etc.).
23. The transporter should contact Centre Incharge, Godown Incharge and Branch Office on daily basis for ascertaining the requirement of vehicles.
24. In case if the damage is caused during transportation, the same shall filled, bagged and transported on account of transporter. The Transporter shall ensure that only fully stiched and non-torn seed bags are loaded into the truck.
25. GST E-Way Bill, for movement of Corporation's stock, will be generated by the transporters as per GST act & provisions. If any liability arises to the corporation due to non-generated / wrong generation of e-way bill, it will be recovered from the transporter.
26. Godown locations may be included depending on availability and actual engagement of godowns.
27. The Corporation reserves the right to accept/reject any tender. In case of non acceptance of tender, the tenderer can seek information for the reason of non acceptance from the branch office of the corporation.
28. Mere submission of the tender form does not entitle any contractor to be engaged by the Corporation. The Corporation is not bound to allocate minimum work to the tenderer.
29. Transporter must give undertaking that if TDS is not applicable, he is having less than …… vehicles along with copy of PAN card.
30. The transporter must attach copy of PAN and GST No. (if applicable). The certified copies of all the certificates must be attached with technical Bid.
31. If a tenderer quotes nil/Zero charges consideration, the tender bid shall be treated as irresponsive and will not be considered.
32. The successful Transporter will have to enter into a contract before commencement of work.
33. Penalty clause: If contractor fail to perform contract partially or fully, then CCI shall have right to penalize the Transporter/contractor including blacklisting for up to next two cotton seasons.
34. The Transporter shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The Transporter/contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.
35. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the Transporter/contractor.

36. Tenderers who have been blacklisted or otherwise debarred by any Department of Central or State Government / Public Sector Undertaking / Institutions will be ineligible. Tenderers should submit self-declaration that tenderer is not banned/restricted business dealing with any Department of Central or State Government/Public Sector Undertaking/Institutions.
37. During the process of transportation of cotton seed from CCI center to Godown for storage purpose, first (1st) weighment is done at the center level/factory level by the factory/CCI center in charge. After that, at the time of unloading of seed at Godown, a second (2nd) weighment of Gross – Tare – Net weight of seed is to be done by the transporter at nearby weighbridge and the weighment slip should be compulsorily attached with the bill along with e-way bill, LR copy, etc. Any abnormal difference between 1st weight and 2nd weight should be immediately brought to the notice of the CCI center incharge by the transporter. The weighment cost should be included in the transportation rates at the time of submitting the tender.
38. If any dispute arises this contract will have jurisdiction of branch Adilabad only.

DECLARATION

I/We hereby undertake to abide by all the above terms and conditions of the tender supplied by the Corporation and a copy annexed herewith duly signed. The rates quoted are per quintal basis including Gunny bag cost, filling and stiching, loading, unloading and stacking charges and all other expenses, inclusive of all taxes but excluding GST**.**

I/We agree with the above Terms and Conditions.

Name & Signature of the
Tenderer With Seal

DATE:
PLACE**:**

Witness: 1. Name of the Witness:
& full address

2. Name of the Witness:
& full address

CHECK LIST FOR TENDERERS

1	Whether Tenders are submitted in the prescribed format in form of “Bid-I and Bid-II”. Whether submitted these two bids in separate sealed envelops duly marked as “Bid-I (Technical) or Bid-II (Financial)” and then place the two sealed envelops into one envelop duly sealed and superscribed as “Tender for transportation of Cotton seed for the crop year 2024-25”	**: YES/NO**
2	Whether copy of PAN card Xerox is enclosed(Name mentioned in PAN No. should correlate with Transport Co/Proprietor/partner of firm .)	**: YES /NO**
3	Whether copy of GST registration Certificate is enclosed	**: YES /NO**
4	In case of partnership / Firm then firm registration with registrar of Firms is enclosed and in case of Company the certificate of incorporation should be enclosed.	**: YES /NO**
5	DD/PO of Rs.50000/- for each location	**: YES /NO**
6	Whether tender form cost DD/PO is enclosed	**: YES /NO**

THE COTTON CORPORATION OF INDIA LTD.
BRANCH OFFICE : ADILABAD

BID-I (TECHNICAL)

Tender form fees: Rs.118/-
(Rupees One hundred eighteen only inclusive of GST)

Tender No._____
Last date of submission : 20.11.2024 upto 03:00 hrs
Date of opening of Tender : 20.11.2024 at 03:30 hrs

Tender form for Transportation of Cotton Seed for the cotton season 2024-25.

1. Name and full postal address of the Transporter with Telephone Number/ & Email Address :

2. PAN No. (copy should be enclosed) (Name mentioned in the PAN No. should Co-relate with either Transport Co /proprietor / partner of firm) :

3. GST No. (copy should be enclosed, if available) :

4. a) Name of the proprietor :
b) In case of firm
i) Name of partnership firm :
ii) No. of Partners along with name of Partner(s) :
iii) Registration No. & Date :
c) In case of Company
i) Name of Company :
ii) Name of Directors of Company :
iii) Registration No. & Date :
(Copy of registration certificate issued by correlated Authority/ Registrar of companies)

5. Office Address :

6. Name and address of the local person responsible to contact with telephone no. :

7. Whether the contractor is registered as MSME (if Yes, Pls. attach concerned valid certificate) : Yes/ No

8. If MSME under SC/ ST category (if Yes, Pls. attach concerned valid certificate) : Yes/ No

9. If MSME is under women entrepreneur category (if Yes, Pls. attach concerned valid certificate) : Yes/ No

10. Whether the contractor is under startup category : Yes/ No
(if Yes, Pls. attach concerned valid certificate)

10. Details of EMD:

EMD of Rs…….. for each centre : DD/PO. No_____
Date_____
(Cheques are not accepted)
Amount_____ Bank_____
(DD/PO of Nationalized Bank/ Scheduled Bank)

11. Cost of Tender :-

DD/Po. No_____ Date_____ Amount _____ Bank_____

12. Whether Transportation work of the Corporation :
was done last three years

If yes, furnish details : 2021-22 2022-23 2023-24

_____ _____ ----------

13. Details of Bank Account :

Name of account holder : _____ Account No. _____

Name of the Bank _____. Branch Name _____ IFSC

Code_____

Note: In case any particulars are not furnished in the form the application is liable to be rejected. Further the corporation will be at liberty to cancel the tenders submitted at its discretion for any reason and call fresh Tenders. And the party will have no right of any nature to dispute or raise any objection to the said acts.

Name & Signature of Tenderer with seal

Place:
Date:

BID-II (FINANCIAL BID)

COTTON SEED TRANSPORTATION FROM CENTRES TO VARIOUS GODOWNS FOR THE COTTON SEASON 2024-25

RATE PER QUINTAL (INDLUDING GUNNY BAG COST, FILLING AND STICHING, LOADING, UNLOADING AND STACKING CHARGES AND ALL OTHER EXPENSES INCLUSIVE OF ALL TAXES BUT EXCLUDING GST.)

From : ----------

To
Dy. General Manager,
The Cotton Corporation of India Ltd.,
Adilabad

Dear Sir,

Sub: Tender for transportation of Cotton Seed for the season 2024-25-reg.

With reference to your tender notice dated ……., we hereby submit our rates for transportation of Cotton Seed from various Pressing factories at centers to different godowns as per the details shown below:

No.of Pressing Locations apllied : _____

Sr. No.	Name of District	Sr. No.	From Pressing Location/ Centre	Transportation **rates per quintal** (indluding gunny bag cost, filling and stiching, loading, unloading and stacking charges and all other expenses inclusive of all taxes but excluding GST) for transportation to any CWC / SWC / SOCIETY / COOPERATIVE /PRIVATE / AMC & Any Other Godowns located in Center (Districts/States)			
				Akola (MH)	Jalnna (MH)	HInganghat (MH)	Kaithal (Haryana)
1	Adilabad	1	Adilabad				
		2	Bela				
		3	Guidihatnoor				
		4	Echoda				
		5	Boath				
		6	Pochera				
		7	Indervally				
		8	Nanoor				
		9	Neradigonda				
		10	Sonala				

2.	Nirmal	11	Nirmal				
		12	Sarangpur				
		13	Bhainsa				
		14	Kubeer				
3.	Kumrabheem (Asifabad)	15	Asifabad				
		16	Wankidi				
		17	Jainoor				
		18	Konapally				
		19	Koutala				
4.	Mancherial	20	Bellampally				
		21	Chennur				
		22	Luxatipet				
5.	Kamareddy	23	Madnoor				

Name & Signature of Tenderer with seal

Place:
Date:

ON PARTY LETTER HEAD

Declaration under Section 194C(6) for Non-deduction of Tax at Source

To,
The Dy General Manager
The Cotton Corporation of India Ltd.,
B.O. Adilabad.

Declaration

I , Mr. _____ (Proprietor/ Partner/Director) of M/s. _____ _____, _____ (Address) (hereinafter the contractor) do hereby make the following declaration as required by sub section (6) of Section 194C of the Income Tax Act, 1961 for receiving payments from the payer without deduction of tax at source.

1. That I /We am/are authorized to make this declaration in the capacity as Proprietor /Partner/Director.
2. That the contractor is engaged by the payer for plying, hiring or leasing of goods carriage for its business.
3. That the contractor does not own more than ____ goods carriage as on date.
4. That if the number of goods carriages owned by the contractor exceeds ten at any time during the period 2024-25 (current season 2024-25 till 30.09.2025), the contractor shall forthwith, in writing intimate the payer of this fact.
5. That the Income Tax Permanent Account Number (PAN) of the contractor is _____. A photocopy of the same is furnished to the payer along with this declaration. The contractor hereby gives an undertaking to submit duly prescribed form of declaration as notified by the Income tax department.

Place :
Dated : Declarant VERIFICATION

Non-Blacklisting declaration
(To be given on Company Letter Head)

Date:

To,
_____
_____
_____

Sub: Declaration for Non-Blacklisting

Tender Reference No: _____

Dear Sir,

We hereby declare that we are not banned/blacklisted/restricted business dealing by any Central Government/ State Government/ / Public Sector Undertaking/ any Regulatory Authorities in India.

We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)